

Cabin Branch Forest Association

Board of Directors

Meeting Minutes

December 12, 2014

Call to order

DH called to order the regular meeting of the Cabin Branch Forest HOA / Board of Directors at 7:00 pm on April 15th, at the Reston Bible Church.

Roll call

A roll call was conducted. The following persons were present:

Dan Hibbard	Lindey Malone	
Aaron Osbourne	Gary Bogar	Cliff Miller

Approval of minutes from last meeting

The minutes from the previous meetings were approved.

Treasurer's Report

- a) CM reviewed the previously circulated draft budget for 2015. A question was raised about block party funding. It was determined that the budgeted expense for the block party remain at the current amount. The proposed budget was approved by the Board for the upcoming year. Lot dues will be set at \$230 per home.
- b) CM advised that two homes remained with outstanding violations. Notices of fines should be sent but we don't have the required mailing documentation from CIS. CM will contact CIS to obtain copies or some verification of mailing.

New Business

- a) The Board confirmed that we will continue using an outside contractor for annual home inspections. LM will reach out to additional companies to get quotes for service.
 - b) DH will compile info for newsletter to go with annual mailing. Ideas for content; Schools, improvements, upcoming dates
 - c) The repairs of the Gazeebos will be pushed off until spring. We will renew the quotes then and move forward
 - d) Need to increase maintenance around tot lot. CM will reach out to George Trails to include additional scope in his contract this year.
 - e) CM will book room at Claude Moore for annual meeting 3/10/2015
 - f) Yard Sale 4/18 or 25 Clean up day 3/21
- Meeting Adjourned 8:15pm